



INTEGRATION JOINT BOARD

Date of Meeting	09 June 2020
Report Title	Service User Representative on IJB
Report Number	HSCP.20.006
Lead Officer	Sandra MacLeod, Chief Officer
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Consultation Checklist Completed	Yes
Directions Required	No
Appendices	No

1. Purpose of the Report

- 1.1. The purpose of this report is to seek agreement to extend the term of office for the current Service User Representative on the Integration Joint Board (IJB) to 31 March 2021.

2. Recommendations

- 2.1. It is recommended that the IJB:
- a) Approves the extension of the term of office of the current Service User Representative on the IJB until 31 March 2021.

3. Summary of Key Information

- 3.1 The Health and Social Care Integration Scheme for Aberdeen City states that the non-voting membership of the IJB is set out in the IJB Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014 and includes at least one service user residing in the area of the local authority.



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- 3.2** The current Service User representative, Howard Gemmell's term of office on the IJB technically came to an end on 31st March 2019. It was intended to undertake a similar recruitment process for this vacancy as we did for the IJB carers representatives once that process was completed, however the this took longer than anticipated and was only completed in March 2020. The Covid-19 crisis then halted any progress we could make with the recruitment of a Service User representative.
- 3.3** The recruitment process for the IJB Carers Representatives consisted of a number of group meetings to ensure candidates understood the way the IJB worked and the expectations of their role, enabling them to pose questions to officers and allowing them to reach a conclusion in terms of comfortably putting themselves forward for the role. With Covid-19 still present in the community, it is suggested that now, and possibly not for some time to come, it is not appropriate to bring together some of the most vulnerable in society together for this purpose.
- 3.4** The carers representatives have just been appointed for three years, taking their term of office to 31st March 2023. It is proposed that the IJB Service User Representative should be offered an extension to their term of office taking him to 31st March 2021. We would intend to schedule a recruitment campaign to renew the Service User Representative term of office around November 2020 with a view to that term commencing from March 2021 for a 3-year period. This way we would have a staggered recruitment commitment going forward for both the Service User and the Carer representatives.
- 3.5** Legal advice on this extension was sought and we are advised that the extension proposed is possible but requires approval of the IJB. The proposal has been discussed with Howard Gemmell, the current Service User Representative and he is content with this.

4. Implications for the Integration Joint Board

4.1. Equalities

Having a Service User on the IJB aims to give equality of approach to decision making ensuring the voices of our service users are heard at the highest level of decision-making.

4.2. Fairer Scotland Duty

There are no direct implications to the Fairer Scotland Duty arising from the recommendation in this report.



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4.3. Financial

There are no additional financial implications arising from the recommendation in this report. Any expenses in relation to the role of IJB Service User Representative will continue to be met as usual from existing budgets.

4.4. Workforce

There are no Workforce implications arising from the recommendations in this report. Officers will continue to provide support to the Service User Representative as happens currently.

4.5. Legal

By extending the term of office of the Service User Representative on the IJB we will continue to meet our obligations in the Integration Scheme by including at least one service user member residing in the area of the local authority.

4.6. Other

None.

5. Links to ACHSCP Strategic Plan

The recommendation in this report links directly to the partnership working and community empowerment aspect of the Strategic Plan ensuring that we are strengthening the voices of our communities in decisions about public services. It also links to the Personalisation aim. By taking account of Service User views we are helping to ensure people get the right care, in the right place at the right time.

6. Management of Risk

6.1. Identified risks(s)

If we do not extend the term of office for the current Service User Representative, there is a risk that service users residing in the area of the local authority will not be included in the decision making of the IJB and it may be some time before we can carry out a recruitment exercise to that role in a safe manner.



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6.2. Link to risks on strategic or operational risk register:

This report links to risk 5 on the strategic risk register: -

There is a risk that the IJB, and the services that it directs and has operational oversight of, fail to meet both performance standards/outcomes as set by regulatory bodies and those locally-determined performance standards as set by the board itself. This may result in harm or risk of harm to people.

6.3. How might the content of this report impact or mitigate these risks:

By involving Service Users in the decision making of the IJB we are meeting the requirements as set out in the Integration Scheme and ensuring service developments are person centred.

Approvals	
	Sandra Macleod (Chief Officer)
	Alex Stephen (Chief Finance Officer)